

**Minutes from the Meeting
held on Thursday 6th June 2024 at 19:00
at The War Memorial Hall, Abbots Ann.**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Jordan		√	
Councillor Howard		√	
Councillor Heather	√		
Councillor Wallis	√		
Councillor Mitchell	√		
Councillor Rous	√		
Vacancy	-	-	-

Also, IN ATTENDANCE:

Amanda Owen – Clerk & three members of the public.

240601	<p>To receive Chairman’s opening remarks. In the absence of the Chairman and Vice Chairman it was proposed that Councillor Wallis act as Chairman for the following meeting. Proposed by Councillor Heather, seconded by Councillor Mitchell. All members voted unanimously to accept this resolution.</p> <p>Councillor Wallis welcomed everyone to the meeting and advised that the meeting is recorded.</p>
240602	<p>To receive and accept apologies for absence. Apologies were RECEIVED and ACCEPTED from Councillor Jordan & Councillor Howard and noted from Borough Councillor Flood, Borough Councillor Hasselmann and County Councillor Drew.</p>
240603	<p>To receive declarations of Disclosable Pecuniary Interests relating to items on this agenda. There were no declarations of Disclosable Pecuniary Interest relating to items on this agenda received.</p>
240604	<p>To approve the minutes of the annual meeting held on Monday 2nd May. The minutes of the full council meeting held on Thursday 2nd May were APPROVED as a correct record of the meeting. Proposed by Councillor Heather, seconded by Councillor Mitchell. All members voted unanimously to accept this resolution.</p>
240605	<p>To receive updates already published and any further updates provided. Reports can be found at APPENDIX A.</p> <p>Councillor Mitchell addressed the meeting and advised she has met with the Neighbourhood Watch Coordinator who would like assistance with communication to Test Valley Borough Council Neighbourhood Watch. Councillor Mitchell also advised of the Memorial Book for families which is located within the Church. It was noted that the Clerk would make families aware that the memorial book was present. A meeting is due to take place with Abbots Ann Primary School but a date had not yet been set.</p> <p>Further to Councillor Heather’s report he advised that he had received another complaint with regards to hedge rows, the Parish Council are making contact with residents to trim hedges. After meeting with Hampshire County Council, Councillor Heather has reported blocked drains with what3words locations after noting that drains are only cleared every three years.</p> <p>A resident was invited to address the meeting. They provided the following update:</p> <ul style="list-style-type: none"> - Hampshire County Council has at long last added Old Coach Road to right of way maps as a restricted byway, bringing to an end the process beginning in 2014. - Path beside Salisbury Road from Garden Centre to A303 Bridge, noting this was a 5 year agreement, could the Clerk enquire as to current agreement.

	<p>Councillor Wallis advised that the Pavilion and Football Pitches have been hired consistently. Enquiries have been received from two football clubs who wish to use the senior pitch as their home ground.</p> <p>Abbotts Ann Community Land Trust: Negotiations with the developer relating principally to the content of the proposed development are continuing and are constructive. TVBC are proceeding with the housing need survey. The outcome from the two will enable revised proposals to be prepared and put to the Parish Council and the village community.</p>																																																				
240606	To consider the replacement Community Clubhouse & Recreational Facilities:																																																				
240606.01	<p>To consider project funding. It was AGREED to postpone fundraising efforts until a sturdier plan was in motion. Proposed by Councillor Rous, seconded by Councillor Heather. All members voted unanimously to accept this proposal.</p>																																																				
240606.02	<p>To consider commissioning the Ecology Survey. It was AGREED to commission the Ecology Survey. Proposed by Councillor Wallis, seconded by Councillor Heather. All members voted unanimously to accept this proposal.</p>																																																				
240607	<p>To note the current financial situation and the reconciliation of the bank balance. The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance at 31st May 2024 being £75,864.66. The bank reconciliation can be found as APPENDIX B.</p>																																																				
240608	<p>To approve the requests for payments for June. The payments as listed in the table below were APPROVED for payment. Proposed by Councillor Wallis, seconded by Councillor Rous. All members voted unanimously to ACCEPT this resolution.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: center;">June 2024 Payment Requests</th> </tr> <tr> <th style="width: 35%;">TO</th> <th style="width: 35%;">FOR</th> <th style="width: 15%;">INVOICE NO</th> <th style="width: 15%;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Staff</td> <td>Salary</td> <td>June</td> <td style="text-align: right;">£1,147.51</td> </tr> <tr> <td>Staff</td> <td>Expenses</td> <td>May</td> <td style="text-align: right;">£31.24</td> </tr> <tr> <td>Scandor</td> <td>Grounds Maintenance</td> <td></td> <td style="text-align: right;">£852.67</td> </tr> <tr> <td>Hampshire County Council</td> <td>The Green - Rental Fee</td> <td>3910041651</td> <td style="text-align: right;">£1.00</td> </tr> <tr> <td>Ampport Parish Council</td> <td>Water Testing Kit</td> <td></td> <td style="text-align: right;">£19.54</td> </tr> <tr> <td>HALC</td> <td>Councillor Training</td> <td>Inv 6703</td> <td style="text-align: right;">£117.60</td> </tr> <tr> <td>HALC</td> <td>Councillor Training</td> <td>Inv 6709</td> <td style="text-align: right;">£117.60</td> </tr> <tr> <td>X-Net</td> <td>Email Accounts 2024 - 2025</td> <td>Inv 32729</td> <td style="text-align: right;">£60.00</td> </tr> <tr> <td>Do The Numbers Ltd</td> <td>Internal Audit for Year Ending 31/03/2024</td> <td>Inv 12/1615</td> <td style="text-align: right;">£250.00</td> </tr> <tr> <td>Fasthosts</td> <td>Domain renewal (2 years)</td> <td>9145000646</td> <td style="text-align: right;">£73.20</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">£2,670.36</td> </tr> </tbody> </table>	June 2024 Payment Requests				TO	FOR	INVOICE NO	AMOUNT	Staff	Salary	June	£1,147.51	Staff	Expenses	May	£31.24	Scandor	Grounds Maintenance		£852.67	Hampshire County Council	The Green - Rental Fee	3910041651	£1.00	Ampport Parish Council	Water Testing Kit		£19.54	HALC	Councillor Training	Inv 6703	£117.60	HALC	Councillor Training	Inv 6709	£117.60	X-Net	Email Accounts 2024 - 2025	Inv 32729	£60.00	Do The Numbers Ltd	Internal Audit for Year Ending 31/03/2024	Inv 12/1615	£250.00	Fasthosts	Domain renewal (2 years)	9145000646	£73.20				£2,670.36
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240609	<p>To consider the grant request from Abbotts Ann Fete Committee for £212.21. It was RESOLVED that under the powers afforded to the Parish Council under Local Government Act 1972, s144 to APPROVE a grant for £212.21 to Abbotts Ann Fete Committee. Proposed by Councillor Wallis, seconded by Councillor Mitchell. All members voted unanimously to ACCEPT this resolution.</p>																																																				
240610	<p>To note the internal Auditors report and accept recommendations therein. The Internal Auditor report was NOTED and can be found at APPENDIX C.</p>																																																				
240611	<p>To approve the equality, diversity and inclusion policy. It was NOTED that the policy required slight amendments and that Councillor Wallis would work alongside Councillor Mitchell to draft for agreement at the July meeting. Proposed by Councillor Wallis, seconded by Councillor Mitchell. All members voted unanimously to accept this resolution.</p>																																																				
240612	<p>To complete Section 1 of the AGAR. Section 1 of the AGAR was COMPLETED and SIGNED.</p>																																																				
240613	<p>To complete Section 2 of the AGAR. Section 2 of the AGAR was COMPLETED and SIGNED.</p>																																																				

240614	To note the dates of exercise of Public Rights for audit. The dates of the exercise of public rights for audit were noted as Tuesday 11 th June to Monday 22 nd July.
240615	To note the receipt and findings within the RoSPA Play Area reports. The receipt of the annual ROSPA report and its findings were NOTED .
240616	To consider the following planning application:
240616.01	24/00908/FULLN Installation of an air source heat pump. 15 Catherines Walk, Abbots Ann, Andover, Hampshire. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Wallis, seconded by Councillor Heather. All members voted unanimously to ACCEPT this resolution.
240616.02	24/01135/FULLN Installation of an electric vehicle charging point. East Manor House, Church Road, Abbots Ann, Andover. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Wallis, seconded by Councillor Heather. All members voted unanimously to ACCEPT this resolution.
240616.03	24/00980/LBWN Installation of an electric vehicle charging point. East Manor House, Church Road, Abbots Ann, Andover. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Wallis, seconded by Councillor Heather. All members voted unanimously to ACCEPT this resolution.
240616.04	24/01051/FULLN Erect car port, alterations to side and front access, replace greenhouse, and relocate shed. The Old Manor, Church Road, Abbots Ann, Andover. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Wallis, seconded by Councillor Heather. All members voted unanimously to ACCEPT this resolution.
240617	To agree the date of the next meeting as Thursday 4th July. The date of the next meeting was agreed as Thursday 4 th July, noting the meeting with be held at the Pavilion. Proposed by Councillor Wallis, seconded by Councillor Rous. All members voted unanimously to accept this resolution.

There being no other business, the meeting closed at 20:11.

APPENDIX A

Environmental Portfolio Report May 2024

Footpaths

Completed a third round of footpath cutting, will start again mid June. Have four issues to resolve, a tree problem on the Drove path, Fence on Bury hill path and two hedge issues on Pitt path and Duck Street to Manor Close path.

Sewage

Southern Water have completed all pipe sealing work in the southern parishes, and pleased to confirm no tankers required for day-to-day operations even though the ground water levels are still high.

Pressure is still on them to resolve the sewer spillage issue between Manor Farm and Mill Lane, they hopefully will confirm a solution at the next quarterly meeting in June.

There was a minor spillage this month owing to a pump issue at Amport pumping station, but it was resolved in 3 hours.

A company called Universal Services is taking over from Southern Water on the day-to-day operation of the sewage system in the PPPF areas.

Highways and Paths.

During the month I had a visit by Mr J Bembridge who is the manager at HCC Highways office in Hook Hampshire, and his team are responsible for all roads and pathways in our sector. I discussed the flooding in our village when we have heavy rain owing to block drains in various hotspots. He confirmed they used to clean all drains once a year but owing to cutbacks they only clean all drains every three years. I requested if he would clean thirty-four drains in our village as a matter of urgency which I have detail in an enquiry sent to HCC Highways.

We have a hedge problem on the footpath opposite to the Popular Farm pub which will need trimming back, HCC.Highways confirmed it is the landowner's responsibility to cut back the hedge.

River Watch.

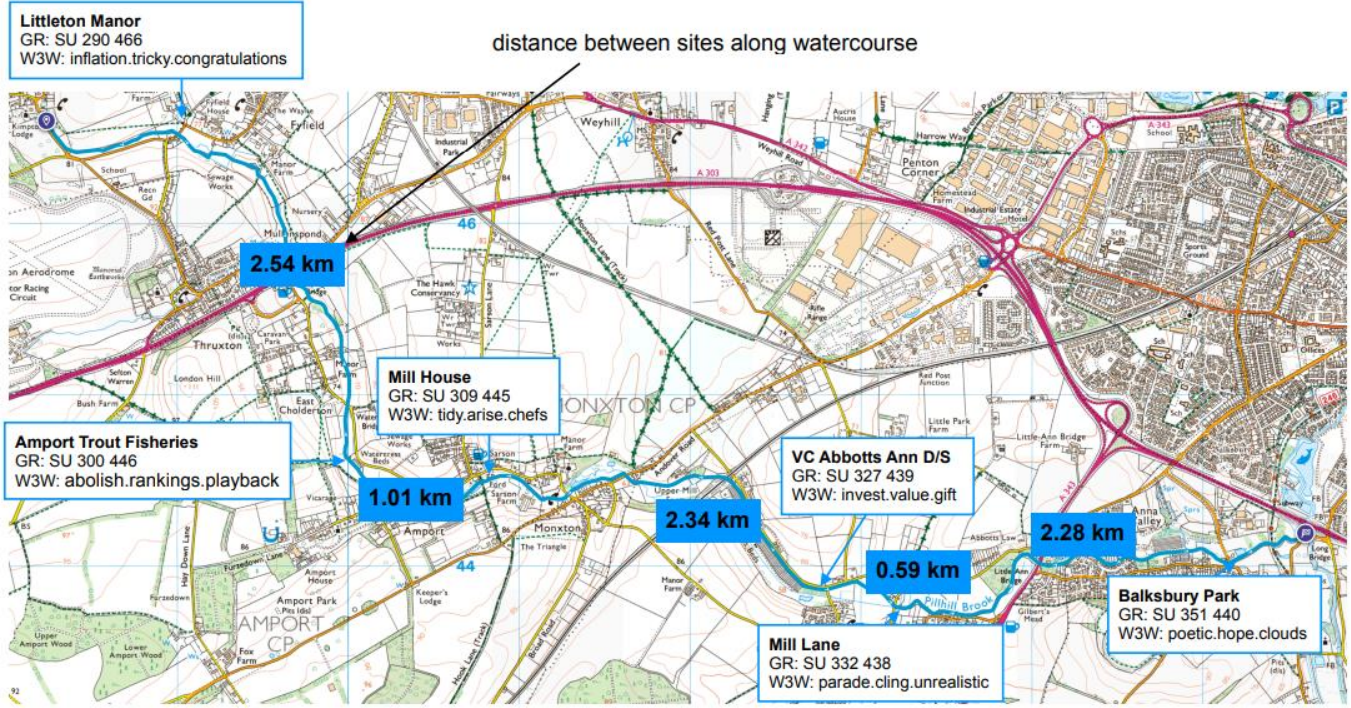
Attached are the PBA site monitoring results and sampling points for May. All results fall within their expected normal range.

Complaints

1. I received a complaint about a dead branch on the Foxglove tree at the village hall which overhanging the bench seat.
2. A complaint about the church graveyard grass has only been partly cut and looks a mess.

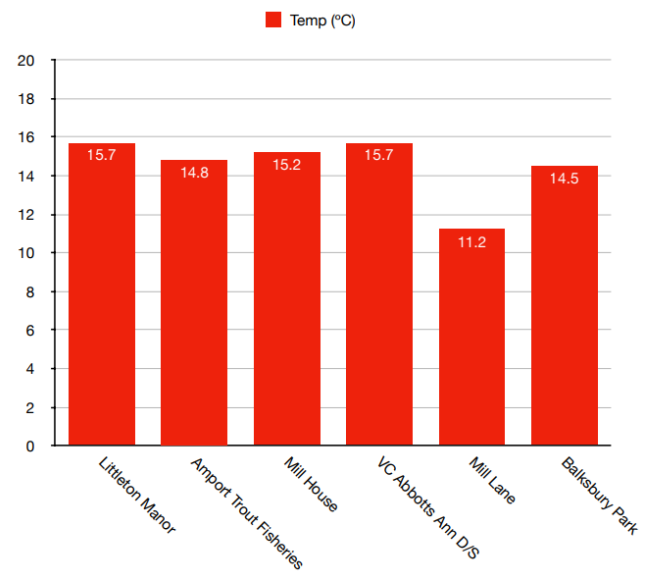
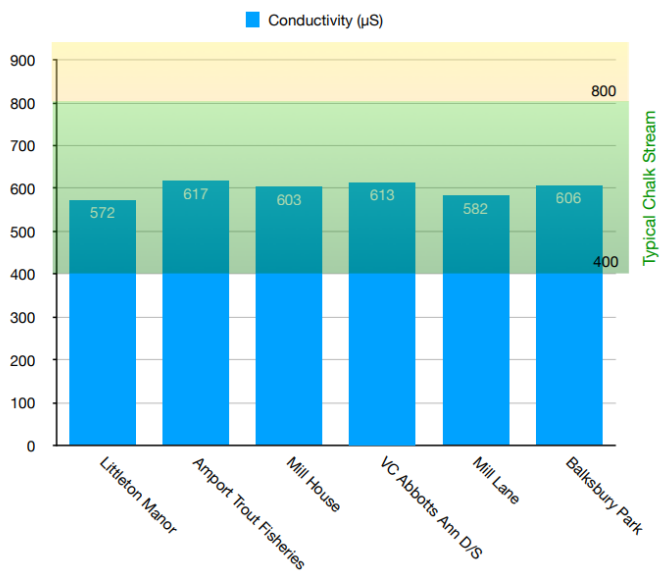
Councillor John Heather.

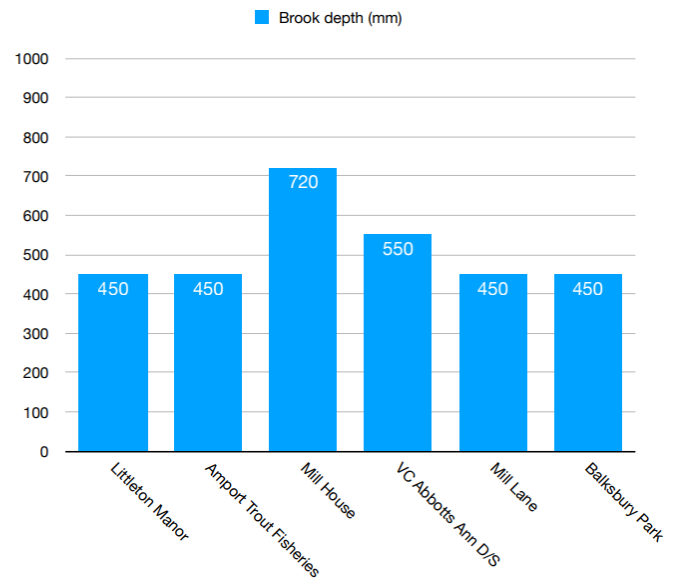
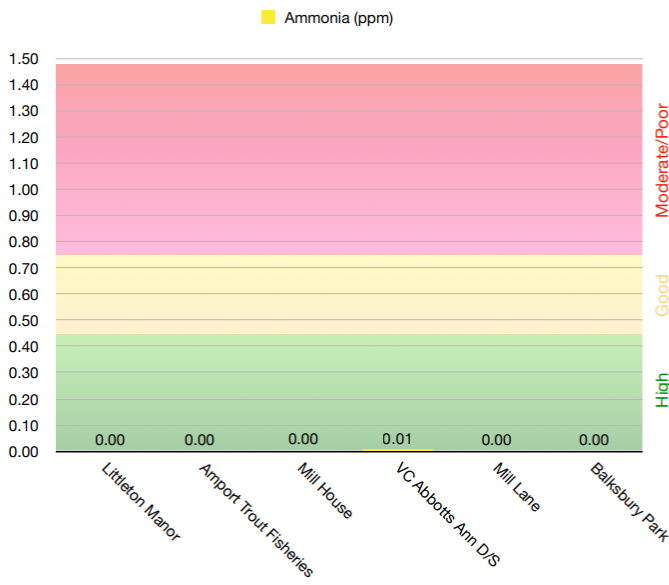
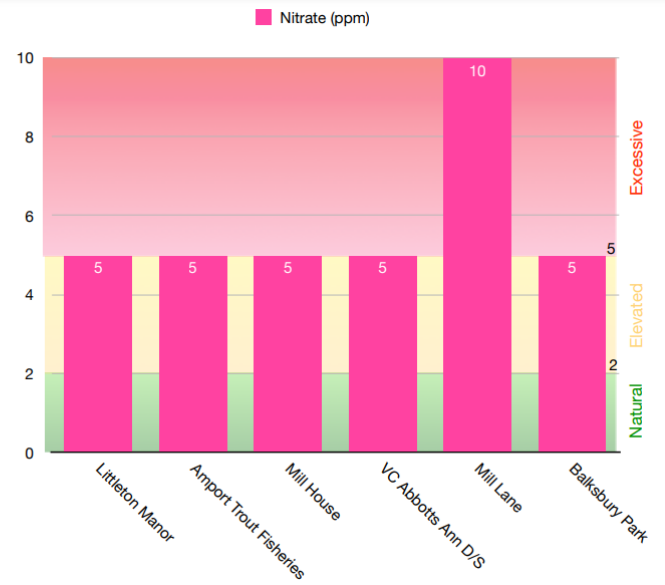
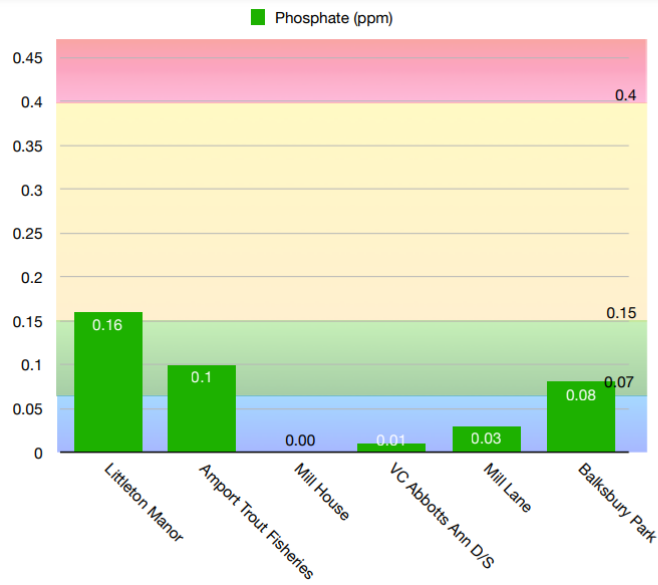
Pillhill Brook Monitoring Sites



Water Quality Results for May 2024

Site	Conductivity (µS)	Temp (°C)	Phosphate (ppm)	Nitrate (ppm)	Ammonia (ppm)	Brook depth (mm)
Littleton Manor	572	15.7	0.16	5	0.00	450
Amport Trout Fisheries	617	14.8	0.1	5	0.00	450
Mill House	603	15.2	0.00	5	0.00	720
VC Abbotts Ann D/S	613	15.7	0.01	5	0.01	550
Mill Lane	582	11.2	0.03	10	0.00	450
Balksbury Park	606	14.5	0.08	5	0.00	450

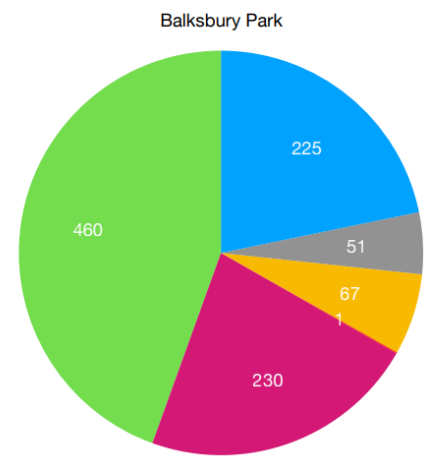
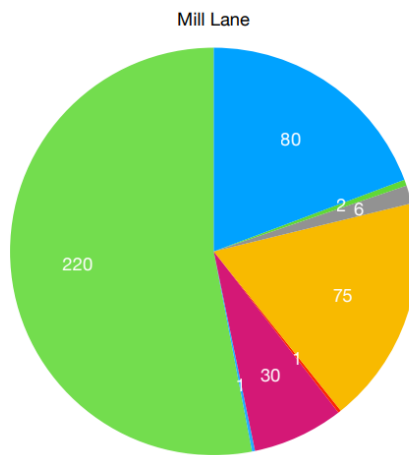
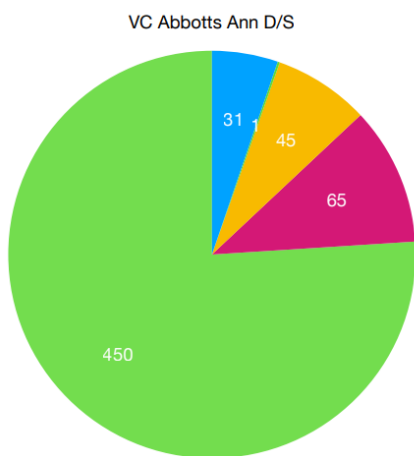
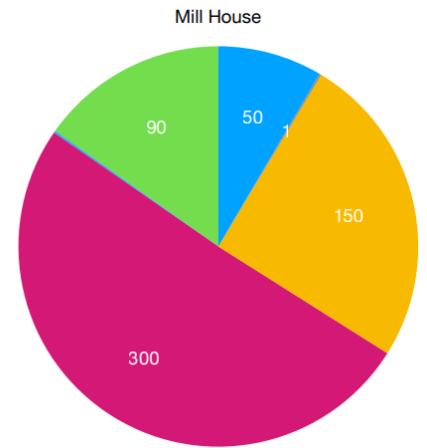
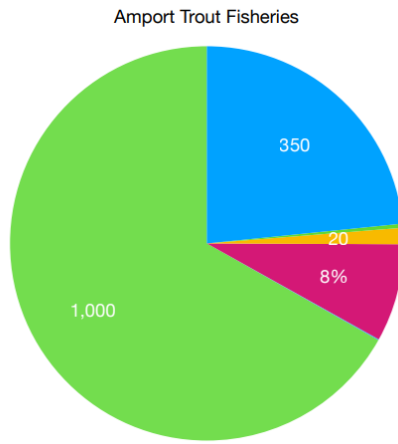
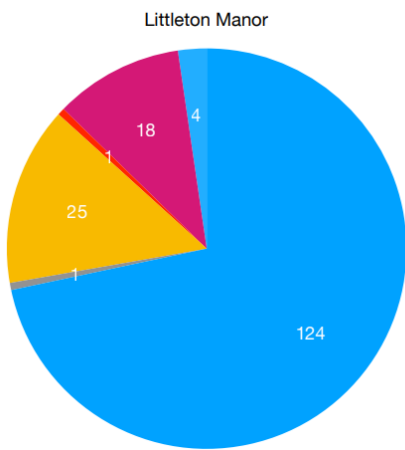




Invertebrate Counts for May 2024

Invertebrate Score	Littleton Manor	Amport Trout Fisheries	Mill House	VC Abbots Ann D/S	Mill Lane	Balksbury Park
Cased Caddis	124	350	50	31	80	225
Caseless Caddis	0	5	0	1	2	0
Mayfly (Ephemeroidea)	1	0	1	0	6	51
Blue-winged Olive (Ephemerellidae)	25	20	150	45	75	67
Flat-bodied Stone clinger (Heptageniidae)	1	0	0	0	1	1
Olive (Baetidae)	18	120	300	65	30	230
Stoneflies (Plecoptera)	4	1	1	0	1	0
Freshwater shrimp (Gammaridae)	0	1000	90	450	220	460

● Cased Caddis
 ● Caseless Caddis
 ● Mayfly (Ephemeroidea)
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 ● Flat-bodied Stone clinger (Heptageniidae)
 ● Olive (Baetidae)
 ● Stoneflies (Plecoptera)
 ● Freshwater shrimp (Gammaridae)



Borough Councillor Report
CLlr Maureen Flood and CLlr Susanne Hasselmann June 2024

Appointments

CLlr Ian Jeffrey was elected Mayor of Test Valley for 2024/25 at the TVBC Annual Council Meeting held on 22 May with Mrs Maura Jeffrey the Mayoress.

CLlr Linda Lashbrook was elected Deputy Mayor of Test Valley and CLlr Philip Lashbrook the Deputy Mayor’s Consort.

CLlr Nik Daas was elected as chair of the Overview and Scrutiny Committee.

Grass cutting schedules to be relaxed to help wildlife thrive



The council will once again be relaxing grass cutting schedules across a number of sites between May and September, creating urban meadows, which are more wildlife friendly and provide a longer season of nectar for pollinators.

The council has been increasing the amount of urban meadow it creates each year since 2021. This year, it will be letting a total of 44 hectares in Andover, Romsey and Valley Park grow wilder – that’s more than 82 football fields of grass that will be left unmown until September, when it will be cut and collected. This approach will reduce the number of visits for mowing and allow grasses and plants to develop, providing valuable habitat for insects and birds.

The sites are typically on the edges of open spaces and verges so as not to impact on activities like dog walking or on recreation space. Some sites, like the North Churchyard at Romsey Abbey have been planted with meadowscape wildflower mix to boost their diversity and ecological value and create a scenic route through a colourful, nectar-rich wildflower meadow. In other sites the longer grass and native wildflowers also have great value as a habitat for pollinators.

Council staff will monitor each of the sites over the summer and make a record of any notable plant species. Anyone who would like to help with monitoring local wildlife can get in touch through the Council's Citizen Science programme on CitizenScience@testvalley.gov.uk

Greening Campaign online information event

The Greening Campaign is a scheme designed to help communities to consider how to tackle climate change, including measures to reduce energy use, health impacts related to climate change, waste prevention, promoting biodiversity and growing your own food. Over the last 15 years they have worked with over 200 communities.

The Greening Campaign is holding an online information event for communities in Hampshire on **Tuesday 11 June at 7pm**. It is an opportunity for communities to find out more about their programme, the partners they are working with (such as Hampshire & Isle of Wight Wildlife Trust and Garden Organic), and the funded support that they can offer.

Registration for the event is available at: [Greening Campaign Online Information Event for Hampshire and IOW communities - The Greening Campaign \(greening-campaign.org\)](https://greening-campaign.org)

More information about the Greening Campaign is available at: [The Greening Campaign : Climate change community support \(greening-campaign.org\)](https://greening-campaign.org)

New Economic Development Strategy

The council has adopted its new Economic Development Strategy 2024 to 2029.

TVBC want businesses to thrive and people to have the best opportunities as employers, employees or customers. Whether that's businesses investing or relocating here, people getting the skills they need to get jobs, setting up or growing their own businesses here or people visiting the wonderful attractions and supporting local businesses.

Here are the six priorities listed in the strategy:

- Supporting businesses to grow. Particularly manufacturing, those developing new green technologies, and businesses with a tourism focus.
- Helping new startups and people looking to expand their small and medium sized businesses to thrive by providing training, grants and putting them in touch with other businesses so they have a good support network.
- Supporting businesses to be kinder to the planet.
- Working on two big projects to regenerate Andover and Romsey town centres.
- Helping businesses to upskill their employees, as well as looking at the type of qualifications people might need in future to best support the local economy.
- Responding to the changes affecting how people work. Whether that is moving away from the traditional nine to five jobs, supporting people to make a career change or helping our military personnel when they enter civilian life.

The Economic Development Strategy is available to download [here](#).

Cllr Susanne Hasselmann, cllrshasselmann@testvalley.gov.uk
Cllr Maureen Flood, cllrmflood@testvalley.gov.uk

Update from Hampshire County Council – June 2024



Major funding boost to the tune of £2.3 million for Hampshire music education

Hampshire County Council's Music Service has been awarded £2.3 million by Arts Council England as part of a major national investment in high quality music provision for children and young people

The funding will see Hampshire's Music Service become the lead organisation in a hub of local partners including schools, community groups, music organisations, industry representatives and others, all working together to deliver and support music education across Hampshire. This will be one of 43 such 'Music Hubs' working nationally to inspire a love of music.

Of the funding received, £1.7million will support the Music Service to continue providing music education across Hampshire, while £600,000 will be used to invest in musical instruments, equipment and technology to further develop learning opportunities for children and young people.

<https://www.hants.gov.uk/News/20240507musiclub>

Blood pressure monitors now available from Hampshire libraries

Hampshire residents can now borrow blood pressure monitors from their local library, alongside books and magazines

In a move to help local people to take charge of their own health, the County Council is making devices available for free at all its libraries.

Anyone who is concerned about their own or a loved one's blood pressure should seek advice from a medical professional. For more information about blood pressure and hypertension visit the NHS website at www.nhs.uk/conditions/high-blood-pressure-hypertension/

<https://www.hants.gov.uk/News/240507bloodpressuremonitors>

County Council's surface dressing programme making Hampshire roads more resilient



Hampshire roads will be given a new lease of life this summer as Hampshire County Council's annual programme of road surface strengthening gets underway at 400 locations

Where surface dressing is being carried out, road closures will usually be in place from 9.30am to 4pm, with a few exceptions. Timings will be flexible, as the process is very weather dependant, but local roadside signage will be updated as promptly as possible to keep people informed

Hampshire residents can find out more about roadworks taking place in Hampshire, including surface dressing schemes

at: <https://one.network/> and <https://www.hants.gov.uk/transport/roadmaintenance/plannedmaintenance>

<https://www.hants.gov.uk/News/08052024surfacedressing>

Extra cost of living support for Hampshire households

Hampshire County Council has announced plans for how £7.1million of extra funding will be used to help local households struggling with the cost of food and energy prices. The funding is an extension of the Government's Household Support Fund (HSF) until September 2024.

The funding allocations include:

Hampshire-wide grants

- £550,000 to develop sustainable food support and grants for the community pantry network;
- £483,569 to Citizens Advice to support households with utility costs;
- £421,250 for services that support unpaid carers and young carers;
- £220,000 to the Environment Centre to provide guidance and support to households on energy-related issues as well as provision of practical household items;
- £57,155 for the Hampshire Library Service to extend and develop its current community offer.

Other support includes; Community grants, Grants to District/Borough Councils, Grants through education settings, Hampshire County Council social care support

The [connect4communities website](#) includes information for households seeking help and for organisations looking to deliver support. Information about applying for community grants will be added to the website in the coming weeks.

<https://www.hants.gov.uk/News/240514hsffunding>

Maintaining vital support for Hampshire's unpaid carers

A new, single countywide carers support service starting in September is set to offer help to Hampshire carers over the age of 18 looking after someone with a long term health condition, including dementia, and those looking after a person with a physical or learning disability

The new service will provide a wide range of assistance comprising information and advice, direct one-to-one support where carers' needs are more complex, and contingency and emergency planning, helping carers to prepare plans in the event of an emergency and being unable to look after their loved one.

The 2021 Census identified 111,739 unpaid carers in Hampshire, although according to the Office for National Statistics the numbers are likely to be much higher than the Census figures indicate.

<https://www.hants.gov.uk/News/240517supportforcarers>

Hampshire's young people vote climate change and environment as top concern

More than 25,000 young people across Hampshire have taken part in Make Your Mark, the UK's biggest youth consultation, to choose campaign priorities for young politicians to focus on in the coming two years

[Make Your Mark](#) participants, aged between 11 and 18, were asked what issue affects them most from a shortlist of 10 issues. Young people of Hampshire voted Climate Change and the Environment as their top issue for 2024, as it has been in the Hampshire ballot since 2019.

The issue of health and wellbeing was voted a close second in Hampshire while it was the most important topic for young people across the UK. The consultation also showed crime and safety as a major concern for young people both in Hampshire and across the whole country.

Olivia, Member of Youth Parliament for North East Hampshire, said: "The results of Make Your Mark have made the worries and concerns of our youth undoubtedly clear. It is important for the youth to be heard, but so much more important now moving forward to act accordingly to remedy their worries for the future and present."

Over half a million young people took part in the consultation nationally with Hampshire receiving the second most votes.

Hampshire Youth Parliament is continuing its climate campaign by running its third Hampshire Climate Conference in September in partnership with Winchester College and the [Final Straw Foundation](#). It will bring together pupils from across Hampshire to hear from keynote speakers and learn about environmental issues in a variety of interactive climate-based workshops.

<https://www.hants.gov.uk/News/20240522youthclimate>

Hampshire County Councillors vote to tackle abuse and intimidation in politics

Hampshire County Council has today joined councils across the country in supporting the Local Government Association's (LGA) Debate Not Hate campaign - which aims to address the growth in abuse received by local councillors

At the Local Authority's AGM on Thursday 23 May, County Councillors voted unanimously to support a Motion to sign up to the campaign and challenge the normalisation of abusive and aggressive behaviours against councillors, officers and contractors delivering public services for Hampshire residents.

The Local Authority has also committed to work closely with the Hampshire and Isle of Wight Police and Crime Commissioner to ensure there is a clear and joined-up mechanism for reporting threats and other concerns about the safety of councillors and their families.

<https://www.hants.gov.uk/News/20240523debatenohate>

New Chairman and Leader for Hampshire County Council

Hampshire County Council has elected a new Chairman and Leader at its Annual General Meeting held today (Thursday 23 May)

Councillor Keith Mans has been elected as Chairman and Councillor Nick Adams-King has been elected as the new County Council Leader.

“Under my leadership, Hampshire County Council will continue to strive to be an efficient, caring, innovative, business friendly council. One that cares for our environment, tackles the challenge of climate change, and actively promotes the positive and necessary work we do to protect our most vulnerable Hampshire residents.

The full County Council Cabinet has been confirmed as follows:-

- Councillor Nick Adams-King – Leader and Executive Member for Hampshire 2050 and Corporate Services
- Councillor Jan Warwick – Deputy Leader and Executive Member for Younger Adults and Health and Wellbeing
- Councillor Liz Fairhurst – Executive Lead Member for Adult Social Care and Public Health
- Councillor Zoe Huggins – Executive Member for Hampshire 2050 (Climate Change, Culture and Partnerships) and HR, Communications and Performance
- Councillor Roz Chadd – Executive Lead Member for Children's Services
- Councillor Steve Forster – Executive Member for Education
- Councillor Kirsty North – Executive Lead Member for Universal Services
- Councillor Lulu Bowerman – Executive Member for Highways and Waste

<https://www.hants.gov.uk/News/23052024NewHCCChairmanandLeader>

Driving economic growth – membership announced for Hampshire's Prosperity Partnership Board

Hampshire's new Prosperity Partnership has taken the next steps today towards cementing arrangements to boost economic prosperity, innovation, and skills across the county, with the appointment of new Board members to the new business-led collaboration which aims to build on the legacy of the successful Local Enterprise Partnerships to drive economic growth for the benefit of people and businesses across the county.

The functions of Local Enterprise Partnerships moved over to upper tier local authorities, such as county councils, earlier this year. A Government requirement of the transition has been for Hampshire County Council to create the Hampshire Prosperity Partnership Board – bringing together representatives from local government, education, and business to help inform County Council decisions in relation to economic development and skills to ensure the best outcomes for local people.

Read more about the [Hampshire Prosperity Partnership](#).

<https://www.hants.gov.uk/News/24052024DrivingeconomicgrowthPR>

Future Services – changes to planned decision-making dates

Following the announcement that a General Election will be held on 4 July 2024, decisions on proposals in relation to the findings of the Future Services Consultation held earlier this year, will be postponed until this autumn

With a General Election also now due this summer, the County Council has considered the circumstances very carefully. Local authorities must adhere to important restrictions on publicity and decision-making activity, especially

for key issues, during a pre-election period (the weeks running up to an election). Any decisions and communications activity in relation to the outcome of the Future Services Consultation should be avoided under pre-election rules. In deciding to postpone the dates for final decision-making, the local authority has also reflected on the need for Councillors to be able to fully participate in the process, and the County Council's established practice of ensuring that significant decisions are generally rescheduled to after an election.

<https://www.hants.gov.uk/News/24052024FutureServicesdecisiondates>

David Drew

Test Valley Central Division, HCC

APPENDIX B

Bank Statement Account Name (s)		Statement Date	Page	Balances
Lloyds Treasurers Account		31/05/2024		75,864.66
				75,864.66
Unpresented Payments (Minus)			Amount	
			0.00	0.00
				75,864.66
Unpresented Receipts (Plus)				
			0.00	0.00
				75,864.66
Balance per Cash Book is :-				75,864.66
Difference is :-				0.00

Do the Numbers Limited

23rd May 2024

Amanda Owen, Clerk
Abbotts Ann Parish Council

Dear Amanda,

Subject: Review of matters arising from Internal Audit for 31 March 2024

Following my visits with you today, please find below the list of matters arising.

I found the records and systems of the council to be in very good order.

The internal audit was carried out in accordance with the requirements of the [Audit and Accounts Regulations 2015](#) and the guidance and instruction in the [Practitioners Guide 2024](#)

Test	Matter arising	Recommended Action
A	<i>Appropriate accounting records have been properly kept throughout the financial year</i>	
	The records of the council comply with this test.	
B	<i>This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT appropriately accounted for</i>	
Internal auditor	When the internal audit provider was confirmed, no name was minuted.	It is good practice to name such appointments.
C	<i>This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these</i>	
Policy updates	The council equality policy is not in accordance with the legislation.	The ACAS model should be adapted and adopted.
Insurance renewal	When the insurance was renewed, no supplier name or cost was minuted.	It is good practice to quantify such appointments.
D	<i>The budget resulted from an adequate budgetary process, progress against the budget was regularly monitored, the reserves were appropriate</i>	
	The records of the council comply with this test.	
E	<i>Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for</i>	
	The records of the council	comply with this test
F	<i>Petty cash payments were properly supported by receipts, all petty cash was approved and VAT appropriately accounted for</i>	
	Not applicable to this council	
G	<i>Salaries to employees and allowances to members we paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied</i>	
	The records of the council now	comply with this test
H	<i>Asset and investment registers were complete and accurate and properly maintained</i>	
Burial Ground	The council is considering allocating some land for a new burial area.	Before expending time and money on this matter, please be aware of the stringent Environment Agency water table regulations.
I	<i>Periodic Bank reconciliations were carried out during the year</i>	
	The records of the council comply	with this test
J	<i>Accounting statements prepared during the year were prepared on the correct accounting basis, agreed to the cash book, supported by an adequate audit trail and</i>	

eleanorgreene@thedunnefamily.co.uk

Registered in England No. 7871759

Director: Eleanor S Greene

	<i>debtors and creditors recorded.</i>	
	The records of the council comply	with this test
<i>K</i>	<i>Certified Exempt in prior year</i>	
Not applicable to this council		
<i>L</i>	<i>Transparency Code</i>	
	The records of the council comply	with this test
<i>M</i>	<i>Public Rights</i>	
Public rights dates	When the AGAR was approved, the public rights dates were not minuted.	This is good practice and should be done from now on.
<i>N</i>	<i>Publication of prior year AGAR</i>	
	The records of the council comply	with this test
<i>O</i>	<i>Trust funds</i>	
	The records of the council comply	with this test
<i>P</i>	<i>Borrowing</i>	
	The records of the council comply	with this test

Please find attached my invoice for the agreed fee.

If either you or your members have any queries, please do not hesitate to contact me.