

**Minutes from the Meeting**  
**held on Thursday 2<sup>nd</sup> October at 19:00**  
**at The War Memorial Hall, Abbots Ann.**

**COUNCIL MEMBERS**

	<b>In Attendance</b>	<b>Apologies</b>	<b>Absent</b>
<b>Councillor Jordan</b>	✓		
<b>Councillor Howard</b>	✓		
<b>Councillor Heather</b>	✓		
<b>Councillor Wallis</b>		✓	
<b>Councillor Mitchell</b>		✓	
<b>Vacancy</b>	-	-	-
<b>Vacancy</b>	-	-	-

**Also, IN ATTENDANCE:**

Amanda Owen – Clerk, Borough Councillor Flood, County Councillor Drew, John Barlow – Abbots Ann Community Land Trust & one member of the public.

<b>251001</b>	<p><b>To receive Chairman’s opening remarks.</b>  Councillor Jordan welcomed everyone to the meeting and advised that the meeting is recorded.</p> <p>Councillor Jordan advised that a milestone has been reached, which will be covered more during item 7, the application has been submitted for the Community Clubhouse – thank you to everyone involved during the process!</p>
<b>251002</b>	<p><b>To receive and accept apologies for absence.</b>  Apologies were <b>RECEIVED</b> and <b>ACCEPTED</b> from Councillor Wallis &amp; Councillor Mitchell and <b>NOTED</b> from Borough Councillor Hasselman.</p>
<b>251003</b>	<p><b>To receive declarations of disclosable pecuniary interests relating to items on this agenda.</b>  No declarations of pecuniary interest were received.</p>
<b>251004</b>	<p><b>To approve the minutes of the Parish Council Meeting held on Thursday 4<sup>th</sup> September.</b>  The minutes of the meeting held on Thursday 4<sup>th</sup> September were signed a correct record of the meeting. Proposed by Councillor Jordan, seconded by Councillor Howard.  All members voted unanimously to accept this resolution.</p>
<b>251005</b>	<p><b>To receive updates already published and any further updates provided.</b>  Reports can be found at <b>APPENDIX A.</b></p> <p>Councillor Heather addressed the meeting with regards to the following:</p> <ul style="list-style-type: none"> <li>- Southern Water removed the root from the sewerage pipe opposite Poplar Farm and relined the pipe.</li> <li>- Hampshire Highways have patched the road along Church Road.</li> </ul> <p>Councillor Howard reviewed the action list.</p> <p>The Clerk provided an overview of the following in the absence of Councillor Mitchell:</p> <ul style="list-style-type: none"> <li>- The Clerk &amp; Councillor Mitchell attended a promising meeting with Abbots Ann Primary School with regards to the new play area and smaller football pitch.</li> <li>- Councillor Mitchell would be overseeing a ‘Name your Playground’ competition for the pupils at the Primary School.</li> </ul> <p>The Clerk advised that she met with Made by Padel, who are putting a proposal together to present to Councillors.</p> <p>Councillor Flood provided an overview of her report.</p> <p>Councillor Drew provided an overview of her report.</p>

<b>251006</b>	<p><b>To receive an update from Abbots Ann Community Land Trust.</b></p> <p>John Barlow of Abbots Ann Community Land Trust provided the following update:          “The CLT continues in close touch with the proposed developer.          The sale agreement is being worked on between lawyers for Vendor and Purchaser and AACLT will have input into it as well. The developer is continuing to carry out all necessary investigations with regard to the site, services etc.          It is hoped that we shall have some designs to consider in December with the village consultation to be planned for Jan/Feb 2026.          It is hoped that a planning application could be submitted by the end of March 2026.          We shall continue to update the website to keep the village informed as to progress.”</p>
<b>251007</b>	<p><b>To receive an update relating to the Community Clubhouse, Bulbery Play Area &amp; consider discounted slide.</b></p> <p>Councillor Jordan advised that the Community Clubhouse planning application has been submitted by Luke Rose.</p> <p>It was <b>AGREED</b> to pay the Test Valley Borough Council planning fee of £1587.50 and the final element of Luke Rose Architects invoice at £5863.02.          Proposed by Councillor Jordan, seconded by Councillor Howard.          All members voted unanimously to accept the resolution.</p> <p>It was noted that play area installation commences on 10<sup>th</sup> November, which a proposed finish date of 14<sup>th</sup> November. Councillor Mitchell will be posting information to nearby homeowners.</p> <p>Noting that the play area has been funded by grant applications, it was <b>AGREED</b> to not except an ex display slide at a £200.00 discount.          Proposed by Councillor Jordan, seconded by Councillor Howard.          All members voted unanimously to accept this resolution.</p>
<b>251008</b>	<p><b>To adopt the IT Policy.</b></p> <p>It was <b>AGREED</b> to adopt the IT Policy.          Proposed by Councillor Jordan, seconded by Councillor Heather.          All members voted unanimously to accept this resolution.</p>
<b>251009</b>	<b>To consider the following actions at the War Memorial Hall:</b>
<b>251109.01</b>	<p><b>The clearing of the car park drain.</b></p> <p>It was <b>AGREED</b> to jet the War Memorial Hall car park soakaways at cost no greater than £300.00.          Proposed by Councillor Jordan, seconded by Councillor Howard.          All members voted unanimously to accept this resolution.</p>
<b>251109.02</b>	<p><b>The installation of a sleeping police man across the entrance way to deflect rainwater.</b></p> <p>It was <b>AGREED</b> that the Clerk would:</p> <ul style="list-style-type: none"> <li>A) Ask Borough Councillor Drew for advice. can highways raise drop kerb by 2 inches to stop water ingress flooding car park – mention preschool.</li> <li>B) Clerk to consult with War Memorial Hall Committee as to what is acceptable for access.</li> </ul> <p>Proposed by Councillor Jordan, seconded by Councillor Heather.          All members voted unanimously to accept this resolution.</p>
<b>251010</b>	<p><b>To agree the purchase of a leaf blower.</b></p> <p>It was <b>AGREED</b> to purchase a leaf blower at a cost of £285.00 from Andover Garden Machinery.          Proposed by Councillor Heather, seconded by Councillor Jordan.          All members voted unanimously to accept this resolution.</p>
<b>251011</b>	<p><b>To consider fully funded community orchards from Test Valley Borough Council.</b></p> <p>Due to maintenance concerns, it was noted that the Parish Council will not be going ahead.</p>
<b>251012</b>	<p><b>To agree the retrospective approval of Arb.Company quote at a cost of £192.00.</b></p> <p>It was retrospectively <b>AGREED</b> to approve the quote from Arb.Company at a cost of £192.00.          Proposed by Councillor Jordan, seconded by Councillor Howard.          All members voted unanimously to accept this resolution.</p>
<b>251013</b>	<p><b>To action the report from Arb.Company.</b></p> <p>It was <b>AGREED</b> to submit the entire report to Test Valley Borough Council so works can be conducted as and when required.</p>

	Proposed by Councillor Howard, seconded by Councillor Heather. All members voted unanimously to accept this resolution.																																																																								
251014	<b>To consider the grant request from Abbots Ann Fete Committee for £498.80 under powers afforded by the Local Government Act 1972, S144.</b> It was <b>AGREED</b> to support the grant request from Abbots Ann Fete Committee for a total of £275.00 under powers afforded by the Local Government Act 1972, S144. Proposed by Councillor Jordan, seconded by Councillor Heather. All members voted unanimously to accept this resolution.																																																																								
251015	<b>To receive first submissions from Portfolio holders for 2026 / 2027 budget.</b> Councillor Jordan advised that the budget is looking healthy and that inflation items should be considered in the upcoming drafts. No further comments to those received in September meeting were received.																																																																								
251016	<b>To note the current financial situation and the reconciliation of the bank balance.</b> The current financial situation and the reconciliation of the bank balance were <b>NOTED</b> with the bank balance at 30 September 2025 being £111,575.44. The bank reconciliation can be found as <b>APPENDIX B</b> .																																																																								
251017	<b>To approve payment requests.</b> The payments as listed in the table below were <b>APPROVED</b> for payment. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution. <table><tr><th colspan="4">October 2025 Payment Requests</th></tr><tr><td></td><td></td><td></td><td></td></tr><tr><th>TO</th><th>FOR</th><th>INVOICE NO</th><th>AMOUNT</th></tr><tr><td>Staff</td><td>Salary</td><td>October</td><td>£1,264.29</td></tr><tr><td>Staff</td><td>Expenses</td><td>September</td><td>£28.72</td></tr><tr><td>Councillor Heather</td><td>Expenses</td><td></td><td>£24.99</td></tr><tr><td>Lloyds</td><td>Bank Charge</td><td></td><td>£4.25</td></tr><tr><td>Scandor</td><td>Grounds Maintenance</td><td>Inv 21014</td><td>£852.67</td></tr><tr><td>aadefib.com</td><td>Replacement ChargePak</td><td>Inv 15486</td><td>£172.80</td></tr><tr><td>Abbots Ann War Memorial</td><td>Fence &amp; Gate Contribution</td><td></td><td>£1,900.00</td></tr><tr><td>Arb.Company</td><td>BG / CY Tree Survey</td><td>Inv-0289</td><td>£192.00</td></tr><tr><td>L Lucas</td><td>AACLT Expenses - Printing</td><td></td><td>£40.00</td></tr><tr><td>M Kirby</td><td>AACLT Expenses - Distribution</td><td></td><td>£35.00</td></tr><tr><td>Aluco Ecology Ltd</td><td>Biodiversity Net Gain Assessment, Bulbery</td><td>Inv 2532</td><td>£1,468.08</td></tr><tr><td>Business Stream</td><td>Pavilion Water June - September 2025</td><td>DD inv 8837426</td><td>£66.81</td></tr><tr><td>Test Valley Borough Council</td><td>Planning Application fee</td><td></td><td>£1,587.50</td></tr><tr><td>Luke Rose Architects</td><td>Pavilion Planning</td><td>ST0889</td><td>£5,863.02</td></tr><tr><td></td><td></td><td></td><td>£13,500.13</td></tr></table>	October 2025 Payment Requests								TO	FOR	INVOICE NO	AMOUNT	Staff	Salary	October	£1,264.29	Staff	Expenses	September	£28.72	Councillor Heather	Expenses		£24.99	Lloyds	Bank Charge		£4.25	Scandor	Grounds Maintenance	Inv 21014	£852.67	aadefib.com	Replacement ChargePak	Inv 15486	£172.80	Abbots Ann War Memorial	Fence & Gate Contribution		£1,900.00	Arb.Company	BG / CY Tree Survey	Inv-0289	£192.00	L Lucas	AACLT Expenses - Printing		£40.00	M Kirby	AACLT Expenses - Distribution		£35.00	Aluco Ecology Ltd	Biodiversity Net Gain Assessment, Bulbery	Inv 2532	£1,468.08	Business Stream	Pavilion Water June - September 2025	DD inv 8837426	£66.81	Test Valley Borough Council	Planning Application fee		£1,587.50	Luke Rose Architects	Pavilion Planning	ST0889	£5,863.02				£13,500.13
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251018	<b>To confirm the date of the next meeting as Thursday 6<sup>th</sup> November.</b> The date of the next meeting was <b>AGREED</b> as Thursday 6 <sup>th</sup> November.																																																																								

There being no other business, the meeting closed at 20:16.

## **APPENDIX A**

### **Borough Councillor Report - Cllr Maureen Flood and Cllr Susanne Hasselmann October 2025**

#### **Local Government Reorganisation – Test Valley Borough Council submits its proposal to Government**

On 24<sup>th</sup> September Test Valley Borough Council held an extraordinary Council meeting in Romsey to debate and agree the preferred option for Local Government Reorganisation to be submitted to Government by 26<sup>th</sup> September 2025.

Councillors considered a joint proposal drafted by 12 of the 15 councils in Hampshire, titled 'Close enough to be local, big enough to stay strong'. It puts forward the case to government, supported by extensive evidence, analysis and research, to create four new mainland authorities for the area grouped around the major centres of Southampton, Portsmouth, Winchester and Basingstoke. The Isle of Wight would remain its own island unitary authority.

It has been produced in response to the government's decision to replace the current system of councils in Hampshire - including Hampshire County Council, the 11 district and borough councils and the existing unitary councils - with new unitary councils each covering a population of approximately 500,000.

All three proposed options in the document meet the government's criteria for reorganisation, and financial analysis shows that each would deliver more than £63 million in recurring annual savings, through streamlined services, reduced duplication, and more efficient governance.

In line with the preferred option selected by local residents, TVBC has thrown its weight behind option one, which would see it join with the three largely rural authorities in mid-Hampshire, including the New Forest, Winchester and East Hampshire.

#### **Funding helps Citizens Advice reach thousands across the borough**

Citizens Advice Test Valley has been awarded the first of three annual instalments of more than £301,000 per year for the next three years through Test Valley Borough Council's Revenue Grants Scheme, enabling the charity to continue delivering essential advice and support services to thousands of residents. The organisation has supported almost 6,000 people in the past year alone, with outcomes valued at £1.1 million - thanks in part to this vital funding from the borough council.

#### **Planning consent granted for riverside park transformation in Andover**

Following a Northern Area Planning Committee meeting on Tuesday 23 September, planning permission has been granted for the new riverside park near Western Avenue, paving the way for the transformation of a hidden stretch of the River Anton and turning it into a lively, accessible and ecologically rich public space.

The designs include a central square, viewing platform, innovative play elements, and areas for events and food stalls - all set within a beautifully landscaped environment that showcases Andover's picturesque watercourse and rich history. The designs were shaped with help from representatives in the local community.

Construction is expected to begin in late 2026, with further opportunities for community involvement throughout the detailed design and delivery phases.

For more information please visit [www.thinkandovertowncentre.co.uk/western-avenue-latest-news](http://www.thinkandovertowncentre.co.uk/western-avenue-latest-news).

#### **Test Valley Community Resilience Forum - 25 October**

The next meeting of the Test Valley Community Resilience Forum will be taking place on 25 October at King's Somborne Village Hall.

Arrival and networking breakfast will be at 9.45am, with the session looking to begin at 10am.

Taking place at King's Somborne Village Hall, community representatives are invited to learn and engage in building and strengthening their local resilience. You'll hear inspiring stories from communities across Test Valley, explore practical approaches, and take away new ideas to support your own initiatives.

TVBC will be running a series of interactive workshops, developed by community representatives, covering key topics such as:

- Volunteering & Engagement – Facilitated by Peter Storey, King’s Somborne and the TVBC Community team
- Funding Opportunities - Facilitated by SSEN and TVBC
- Understanding Risks & Community Assets – Facilitated by Cllr Phil Lashbrook, Chris Patey, Chilworth, Jenney Semmens, Lockerley and TVBC The session will aim to end by

12pm

Please RSVP to [communityresilience@testvalley.gov.uk](mailto:communityresilience@testvalley.gov.uk) to attend the session.

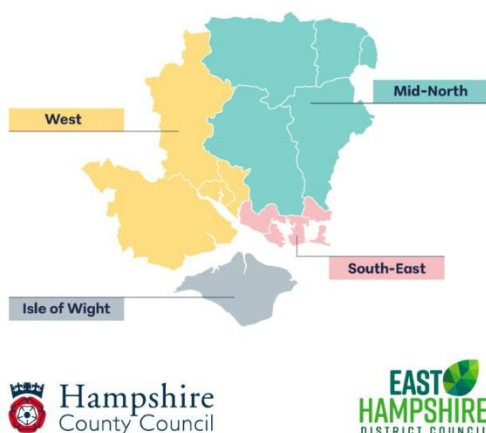
### Remember Food Waste collections are starting in mid October

If you are in doubt when your first food waste collection takes place, you can use the following link and enter your postcode: <https://www.testvalley.gov.uk/wasteandrecycling/when-are-my-bins-collected>

Cllr Susanne Hasselmann, [cllrhasselmann@testvalley.gov.uk](mailto:cllrhasselmann@testvalley.gov.uk) Cllr Maureen Flood, [cllrmflood@testvalley.gov.uk](mailto:cllrmflood@testvalley.gov.uk)

### Update from Hampshire County Council – October 2025

#### Proposed new councils



HCC



TVBC

### Shaping a stronger future - transforming local government across Hampshire and the Solent

Hampshire County Council has today submitted an ambitious and carefully-considered proposal to central Government, setting out a new model for local government across Hampshire and the Solent area that delivers better local services and stronger communities

The plan, shaped by extensive engagement and robust evidence, recommends the creation of four new unitary (all-purpose) councils that provide simpler, stronger, more connected, and more efficient services for residents and their families. Government wants all parts of the country with two tiers of local government to reorganise. Across Hampshire and the Solent area, this would involve 15 councils being replaced by a smaller number of unitary councils that deliver all services.

What happens next?

The Government will now review the County Council’s four unitary council proposal and launch a public consultation in November before deciding in spring next year, the future structure of local government across Hampshire, Portsmouth, Southampton, and the Isle of Wight.

[https://www.hants.gov.uk/News/20250926LGR\\_submission\\_to\\_Government](https://www.hants.gov.uk/News/20250926LGR_submission_to_Government)

### **Test Valley Borough Council backs historic proposal to join New Forest, Winchester and East Hampshire**

Test Valley borough councillors yesterday voted to back a bold plan for local government reorganisation, which would see them join with Winchester, New Forest and East Hampshire to create a new unitary council.

Councillors considered a joint proposal drafted by 12 of the 15 councils in Hampshire, titled 'Close enough to be local, big enough to stay strong'. It puts forward the case to government, supported by extensive evidence, analysis and research, to create four new mainland authorities for the area grouped around the major centres of Southampton, Portsmouth, Winchester and Basingstoke. The Isle of Wight would remain its own island unitary authority.

In line with the preferred option selected by local residents, TVBC has thrown its weight behind option one, which would see it join with the three largely rural authorities in mid-Hampshire.

<https://testvalley.gov.uk/news/2025/sep/test-valley-borough-council-backs-historic-proposal-to-join-new-forest-winchester-and-east-hampshire>

### **On your marks, get set!... – just a few weeks to go until weekly food waste collections begin in Test Valley**

There's just one month to go until Test Valley's new weekly food waste collection service officially starts on Monday 13 October 2025.

Delivery of the food waste caddy packs has begun. These include a five-litre kitchen caddy, a 23-litre kerbside caddy, a roll of compostable liners, and an information leaflet explaining how the service works. Properties with shared bins will have a communal 140-litre grey-lidded wheeled bin.

Residents are being reminded to store their caddy liners in a dry place and keep the information leaflet safe for future reference. Households should keep an eye out for a postcard from the council saying what day their food waste will be collected.

The new weekly service will see food waste taken to an anaerobic digestion facility, where it will be transformed into renewable fuel and nutrient-rich fertiliser.

<https://testvalley.gov.uk/news/2025/sep/get-ready-get-set-just-one-month-to-go-until-weekly-food-waste-collections-begin-in-test-valley>

### **Help to support residents facing barriers to employment**

Hampshire County Council has unveiled plans to help more residents across the county into meaningful, sustainable work, especially those who have faced barriers such as long-term health conditions, caring responsibilities, or lack of qualifications

The [Get Hampshire Working Plan](#) brings together local employers, health services, education and training providers, local authorities, housing associations and community organisations to tackle the root causes of unemployment and economic inactivity, and better connect employment, health and skills support, based on local needs.

The Plan, produced in response to the Government's 'Get Britain Working' white paper, which sets out proposals to reform employment, health and skills support to tackle economic inactivity and support people into good work, addresses three urgent labour market challenges locally:

- **Labour market exclusion** – supporting people facing barriers to employment including women, residents impacted by ill-health and disabilities, and older workers.
- **Youth employment** – helping young people to thrive at the start of their careers, through better careers support, work experience opportunities, and skills training.
- **Insecure and low-quality work** – working with employers to create inclusive recruitment practices and match local talent to local, sustainable work opportunities.

More information on the variety of employment support currently available can be found on the County Council's website at: [Employer support | Business and economy | Hampshire County Council](#)

<https://www.hants.gov.uk/News/20250919GetHampshireWorking>

### **Don't get spooked by the deadline – apply for your child's secondary school place by 31 October**

Parents with children due to start secondary school next year can now apply for their child's school place

Applications are open until 11:59 pm on Friday, 31 October 2025 for pupils moving up to year 7 in September 2026. To improve your chances of getting into a preferred school, remember to name three schools on your application and to submit it on time. This gives your child the best chance of being offered a place at one of your preferred schools. Some parents mistakenly believe that naming just one school will increase their child's chance of securing the place they want, but this can in fact mean they miss out on a place in a nearby school altogether, particularly in areas of high demand.

Online applications: [Submit your application online](#). An electronic application form can also be requested by emailing [admissions.team@hants.gov.uk](mailto:admissions.team@hants.gov.uk). You can log back in to amend your application any time before the closing date on 31 October 2025. Remember to resubmit after making any changes.

Applicants with email address: You'll be notified of the outcome on 2 March 2026. Applicants without email address: You'll receive a letter two to three working days later.

For more guidance visit the [Education and Learning](#) pages on the County Council's website: [hants.gov.uk](https://www.hants.gov.uk).

<https://www.hants.gov.uk/News/20251008secondaryapplications>

### **HCC Members Grants to be reintroduced from 1<sup>st</sup> October**

Following the recent review of County Councillor grants, and consideration of the feedback from the Hampshire 2050 and Corporate Services Select Committee Working Group and Committee Members, Cabinet has approved the Scheme continuing, but with some changes, to be phased in during 2025/26 and 2026/27.

Reduced annual budget per Councillor by £3000, from £8,000 to £5,000. A maximum limit of £1,000 per application. Organisations cannot apply for grants over multiple years for the same purpose e.g. for the same event. This takes effect immediately when the new grant window opens. Grant awards from the previous two years will need to be taken into account when applications are assessed.

Grants will continue to be available for Parish Councils, however grants should not support normal business operation or projects that can be revenue funded (including through precepts) or funded through alternative sources like the Community Infrastructure Levy.

Grants for time-specific activities, such as seasonal events, must be awarded before the event takes place, otherwise they will be automatically rejected.

All projects supported through the scheme must clearly acknowledge County Council funding in all promotional materials. Appropriate branding is available to organisations to ensure consistent and visible recognition of the Council's contribution. This requirement aligns with the County Council's brand permissions, which states that acknowledging Council support is a condition of receiving grants. Full details of the policy are available at:-

<https://www.hants.gov.uk/aboutthecouncil/contact/communications/corporatebranding>.

<https://www.hants.gov.uk/community/grants/grants-list/county-councillor>

David Drew

Test Valley Central Division, HCC

Harewood ward, TVBC

**APPENDIX B**

Date:01/10/2025

Abbotts Ann Parish Council

Page 1

Time: 10:18

**Bank Reconciliation Statement as at 30/09/2025  
for Cashbook 1 - Lloyds Treasurers Account**

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Treasurers Account	30/09/2025		111,575.44
			<u>111,575.44</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			111,575.44
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			111,575.44
		<b>Balance per Cash Book is :-</b>	<b>111,575.44</b>
		<b>Difference is :-</b>	<b>0.00</b>