

**Minutes from the Meeting
held on Thursday 7th August at 19:00
at The War Memorial Hall, Abbots Ann.**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Jordan	✓		
Councillor Howard	✓		
Councillor Heather	✓		
Councillor Wallis	✓		
Councillor Mitchell	✓		
Vacancy	-	-	-
Vacancy	-	-	-

Also, IN ATTENDANCE:

Amanda Owen – Clerk, Borough Councillor Flood, County Councillor Drew, Michelle Penn – Test Valley Borough Council, John Barlow – Abbots Ann Community Land Trust, John Moon – Abbots Ann Action & one member of the public.

250801	To receive Chairman’s opening remarks. Councillor Jordan welcomed everyone to the meeting and advised that the meeting is recorded. Councillor Jordan summarised the following: - July has been a good month in terms of things happening in the background. The Clerk has successfully gained access to some S106 funds toward Community Clubhouse planning taking pressure of general reserve. - The Clerk and councillor Mitchell have obtained £20,000 from the National Lottery Community Fund. - Item 6 sees an update from the Community Land Trust, the most positive update that has been received in some time. - Michelle Penn, our colleague from TVBC, will be talking in the general update relating to potential funding towards upcoming projects. - Abbots Ann Action will be discussing the local gap and local plan. - A general reminder on rules for debate.
250802	To receive and accept apologies for absence. Apologies were NOTED from Cllr Hasselmann & Ray Lucas.
250803	To receive declarations of disclosable pecuniary interests relating to items on this agenda. Councillor Jordan declared an interest in item 12 and advised that correspondence had been received from a member of public with regards to item 250815.09. Councillors agreed that they were content for Councillor Jordan to chair the item.
250804	To approve the minutes of the Parish Council Meeting held on Thursday 3rd & Thursday 24th July 2025. The minutes of the meeting held on Thursday 3rd July were signed as a correct record of the meeting. Proposed by Councillor Heather, seconded by Councillor Wallis. This motion was passed on a vote of 3 FOR and 2 ABSTENTIONS. The minutes of the meeting held on Thursday 24th July were signed as a correct record of the meeting. Proposed by Councillor Jordan, seconded by Councillor Howard. This motion was passed on a vote of 4 FOR and 1 ABSTENTION.
250805	To receive updates already published and any further updates provided. Reports can be found at APPENDIX A. Councillor Mitchell advised that the National Lottery Community Fund was great news. Over the coming weeks she will be meeting with Jenny Brain, Michelle Penn & Fen Holland at the Pavilion to discuss a MUGA / tennis court.

	Councillor Wallis advised that FC Anton are no longer running so Shipton Bellinger Reserves will now be using the pitch. The New Street Robins have also been using the pitch for training on Tuesday & Thursday evenings. Councillor Howard ran through the action list. Michelle Penn, Community Engagement Officer – Test Valley Borough Council addressed the meeting and advised that she is the conduit to assist Parish Councils with communication within TVBC. Councillor Flood & Michelle Penn advised that there is an upcoming grant which is in the early stages. Details are being discussed, and a meeting will take place to finalise details which the Parish Council will then be notified of. Borough Councillor Flood provided an overview of her report. County Councillor Drew provided an overview of his report.												
250806	To receive an update from Abbots Ann Community Land Trust. John Barlow of AACLT provided the following report: “We met with the Developer company directors this evening (6th August) to discuss the project. They are in the process of conducting all the necessary due diligence investigations on the site to include ground surveys, highway issues, ecological surveys, preparation of a drainage strategy and all other issues which will form part of the Planning application when it is submitted. The contract for their acquisition of the site has been prepared and is with the respective lawyers for approval. When all investigations are completed satisfactorily then detailed work will begin on designs for the dwellings. Before any application is made for Planning there will be a full consultation with the village showing the proposals. This will be jointly prepared and presented by the CLT and the Developer.”												
250807	To receive an update relating to the Community Clubhouse, funding commitments & Bulbery Play Area. Councillor Jordan addressed the meeting and highlighted concerns with regards to inflation in the building sector that would cause the £510,000 budget to come under significant pressure going forward. He advised that he is keen to move forward and discuss the potential additional funding stream from Test Valley Borough Council when Councillor Flood and Michelle Penn have further details. Current incoming funding is at £467,000 against projected budget of £510,000. The proposed income states the pavilion can be built, further fitting, kitchens etc may require additional funding which can be sought from sources once a planning application has been submitted. Play Area Funding overview: <table> <tr> <td>Project Total</td><td>£47,842.59</td></tr> <tr> <td>CAF Grant</td><td>£23,921.30</td></tr> <tr> <td>Lotto Grant</td><td>£20,000.00</td></tr> <tr> <td>CIL funding from TVBC</td><td>£2,014.49</td></tr> <tr> <td>Total of above</td><td>£45,935.79</td></tr> <tr> <td>Shortfall of</td><td>£1,906.80</td></tr> </table> A decision will be made at the September meeting to determine whether the shortfall of £1906.80 will be taken from the general reserves or whether the Clerk will submit an application to TVBC for S106 funds. Councillor Jordan thanked Councillor Mitchell and the Clerk for their work obtaining these funds.	Project Total	£47,842.59	CAF Grant	£23,921.30	Lotto Grant	£20,000.00	CIL funding from TVBC	£2,014.49	Total of above	£45,935.79	Shortfall of	£1,906.80
Project Total	£47,842.59												
CAF Grant	£23,921.30												
Lotto Grant	£20,000.00												
CIL funding from TVBC	£2,014.49												
Total of above	£45,935.79												
Shortfall of	£1,906.80												
250808	To discuss the Local Gap, Local Plan and consider comments from Abbots Ann Action. John Moon addressed the meeting and provided an overview of the report from Abbots Ann Action. It was NOTED that the Parish Council support the comments from Abbots Ann Action which the Clerk will submit to Test Valley Borough Council. Councillor Jordan asked Councillors to review one final time, and submit any additional comments to the Clerk by Wednesday 13th August. The Parish Council expressed their sincere thanks to Abbots Ann Action.												

250809	To agree the renewal of the ICCM Membership for 2025 / 2026 at a cost of £105.00. It was AGREED to renew ICCM Membership for 2025 / 2026 at a cost of £105.00. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.																																																												
250810	To agree first aid training for Footpath Volunteers at a cost of £390.00 (inc VAT). It was AGREED to arrange first aid training for footpath volunteers at a cost of £390.00 (inc VAT). Proposed by Councillor Howard, seconded by Councillor Heather. All members voted unanimously to accept this resolution.																																																												
250811	To review the appointment of the tree contractor for Bulbery tree works. It was AGREED to appoint Lark Tree Services to conduct a reduction to the Copper Beech at Bulbery Sportsfield at a cost of £400.00. Proposed by Councillor Jordan, seconded by Councillor Wallis. All members voted unanimously to accept this resolution.																																																												
250812	<i>Councillor Howard addressed the meeting to chair item 250812 due to Councillor Jordan’s declared interest.</i> To agree the donation of £50.00 for wood from the felled tree at the War Memorial Hall. It was AGREED to accept the donation of £50.00 for wood from the felled tree at the War Memorial Hall. Proposed by Councillor Howard, seconded by Councillor Heather. All members voted unanimously to accept this resolution.																																																												
250813	To note the current financial situation and the reconciliation of the bank balance. The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance at 31st July 2025 being £69,841.92. The bank reconciliation can be found as APPENDIX B.																																																												
250814	To approve payment requests. The payments as listed in the table below were APPROVED for payment. Proposed by Councillor Jordan, seconded by Councillor Heather. All members voted unanimously to accept this resolution. <table><tr><th colspan="4">August 2025 Payment Requests</th></tr><tr><th>TO</th><th>FOR</th><th>INVOICE NO</th><th>AMOUNT</th></tr><tr><td>Staff</td><td>Salary</td><td>August</td><td>£1,264.29</td></tr><tr><td>Staff</td><td>Expenses</td><td>July</td><td>£33.76</td></tr><tr><td>Councillor Wallis</td><td>Pavilion Sundries</td><td></td><td>£4.99</td></tr><tr><td>Councillor Heather</td><td>Footpath Expenses</td><td></td><td>£32.47</td></tr><tr><td>Lloyds</td><td>Bank Charge</td><td></td><td>£4.25</td></tr><tr><td>Scandor</td><td>Grounds Maintenance - May & June</td><td>Inv 20854</td><td>£1,705.34</td></tr><tr><td>Scandor</td><td>Grounds Maintenance - July</td><td>Inv 20899</td><td>£852.67</td></tr><tr><td>Uke@Heart</td><td>Grant Request Payment</td><td></td><td>£100.00</td></tr><tr><td>DM Payroll</td><td>Payroll Administration - Apr to Sept 2025</td><td>Inv 4434</td><td>£72.00</td></tr><tr><td>AJP Oakworks Ltd</td><td>Replacement Playground step - WMH</td><td>AJP/5345</td><td>£40.00</td></tr><tr><td>Plane Arboriculture Limited</td><td>Aboricultural Development Survey</td><td>Inv 1561</td><td>£1,105.00</td></tr><tr><td>MWU Tree Services</td><td>Removal of tree at WMH</td><td>Inv 1717</td><td>£708.00</td></tr><tr><td></td><td></td><td></td><td>£5,922.77</td></tr></table>	August 2025 Payment Requests				TO	FOR	INVOICE NO	AMOUNT	Staff	Salary	August	£1,264.29	Staff	Expenses	July	£33.76	Councillor Wallis	Pavilion Sundries		£4.99	Councillor Heather	Footpath Expenses		£32.47	Lloyds	Bank Charge		£4.25	Scandor	Grounds Maintenance - May & June	Inv 20854	£1,705.34	Scandor	Grounds Maintenance - July	Inv 20899	£852.67	Uke@Heart	Grant Request Payment		£100.00	DM Payroll	Payroll Administration - Apr to Sept 2025	Inv 4434	£72.00	AJP Oakworks Ltd	Replacement Playground step - WMH	AJP/5345	£40.00	Plane Arboriculture Limited	Aboricultural Development Survey	Inv 1561	£1,105.00	MWU Tree Services	Removal of tree at WMH	Inv 1717	£708.00				£5,922.77
August 2025 Payment Requests																																																													
TO	FOR	INVOICE NO	AMOUNT																																																										
Staff	Salary	August	£1,264.29																																																										
Staff	Expenses	July	£33.76																																																										
Councillor Wallis	Pavilion Sundries		£4.99																																																										
Councillor Heather	Footpath Expenses		£32.47																																																										
Lloyds	Bank Charge		£4.25																																																										
Scandor	Grounds Maintenance - May & June	Inv 20854	£1,705.34																																																										
Scandor	Grounds Maintenance - July	Inv 20899	£852.67																																																										
Uke@Heart	Grant Request Payment		£100.00																																																										
DM Payroll	Payroll Administration - Apr to Sept 2025	Inv 4434	£72.00																																																										
AJP Oakworks Ltd	Replacement Playground step - WMH	AJP/5345	£40.00																																																										
Plane Arboriculture Limited	Aboricultural Development Survey	Inv 1561	£1,105.00																																																										
MWU Tree Services	Removal of tree at WMH	Inv 1717	£708.00																																																										
			£5,922.77																																																										
250815	To consider the following planning application:																																																												
250815.01	25/01440/TREEN T1 - Ash – Fell. Far End, Abbotts Hill, Little Ann. No comment as previously approved.																																																												
250815.02	25/01487/TREEN (item 15.02 does not exist on TVBC planning portal) T1 - Beech - Prune to provide up to 1.5m clearance from service lines, reduce canopy facing South and West towards property and garage by up to 2m to suitable growth points. Far End, Abbotts Hill, Little Ann. No comment as 25/01487/TREEN cannot be located on the TVBC planning portal.																																																												

250815.03	25/01470/FULLN Creation of a new opening with double glazed window to the office, new purlins to window opening and cladding flashing to window reveals with cladding to match existing. Middle Barn, Eastover Farm, Salisbury Road, Abbots Ann. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Wallis. All members voted unanimously to accept this resolution.
250815.04	25/01523/TPON T1 - Maple (0107) - Option 1 - Fell, Option 2 - Prune to previous cuts removing all branches overhanging neighbouring property, T2 - Lime (0111) - Remove 3m long fork on left side of main trunk. Abbots Hill Cottage, Abbots Hill, Little Ann, Abbots Ann. The Parish Council had NO OBJECTION to option 2 (pruning T1) and NO OBJECTION to the treatment of T2 of this application. Proposed by Councillor Jordan, seconded by Councillor Heather. All members voted unanimously to accept this resolution.
250815.05	25/01572/TREEN T1 - Willow - Crown reduction up to 2m, T2 - Lilac - Reduction and thinning by 1m. Lane House, Dunkirt Lane, Abbots Ann. No comment as previously approved.
250815.06	25/01576/TREEN T1 & T2 - Conifer - Reduce by 4.5m back to previous points, T3 - Whitebeam - Reduce by 4.5m back to previous points, T4 - Maple - Reduce by 4.5m back to previous points. Lane Cottage, Duck Street, Abbots Ann. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.
250815.07	25/01669/FULLN Demolition of garage and conservatory, erection of 2 storey side and single storey rear extension to provide garage, utility, enlarged kitchen/family room, enlarged master bedroom with en-suite/dressing room and family bathroom, and provision of entrance gates. 3 St Johns Cross, Salisbury Road, Abbots Ann, Andover. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Wallis. All members voted unanimously to accept this resolution.
250815.08	25/01487/TPON T1 - Beech - Prune to provide up to 1.5m clearance from service lines, reduce canopy facing South and West towards property and garage by up to 2m to suitable growth points. Far End, Abbots Hill, Little Ann, Abbots Ann. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.
250815.09	25/01703/FULLN Erection of one dwelling, and shed, and construction of vehicular access Osmaston, Salisbury Road, Abbots Ann, Andover The Parish Council OBJECT to this application on grounds of over development and access issues from the highway. Proposed by Councillor Howard, seconded by Councillor Heather. This motion was passed on a vote of 3 FOR, 1 AGAINST and 1 ABSTENTION.
250816	To confirm the date of the next meeting as Thursday 4th September. The date of the next meeting was AGREED as Thursday 4th September.

There being no other business, the meeting closed at 20:42.

APPENDIX A

Borough Councillor Report

Cllr Maureen Flood and Cllr Susanne Hasselmann
August 2025

Protecting pets when their owners are hospitalised

TVBC's Animal Welfare Officer has been working closely with local social services to tackle a growing challenge: ensuring pets are cared for when their owners are suddenly hospitalised. Under the Care Act, this situation can create significant pressure on both health and social care teams. A reminder to residents to nominate care for their pets in case of emergencies.

Here is a link to a short video to share from the Animal Welfare Officer on *You Tube* channel:
<https://youtu.be/JKR2rJ2J7DA?si=jcn5fRoBI9MI3SGK>

Andover Theatre plans progress, as planning application submitted

TVBC have submitted the detailed planning application for the new theatre venue for The Lights in Andover. This is a significant step in the project that will deliver a modern, accessible, and environmentally sustainable cultural hub right at the heart of Andover, offering expanded performance spaces, community facilities, and social areas

Cllr Susanne Hasselmann, cllrshasselmann@testvalley.gov.uk

Cllr Maureen Flood, cllrmflood@testvalley.gov.uk

Update from Hampshire County Council – August (supplement) 2025

Local Government Reorganisation

Alongside [devolution](#), the Government plans to replace the current two-tier system of counties and district councils with unitary councils across the country. This re-organisation will include:

- Portsmouth and Southampton City Councils
- Isle of Wight Council
- Hampshire County, District and Borough Councils

You can now have your say on Hampshire County Council and East Hampshire District Council's current proposal for the new structure of local government in the Hampshire and Solent area.

Our proposal and survey

Hampshire County Council and East Hampshire District Council invite your views on our current proposal.

Please see link below for further details...

You can give your views on our proposal by completing the survey. The survey is open but closes at 11:59 pm on Sunday 17 August 2025.

<https://www.hants.gov.uk/aboutthecouncil/governmentinhampshire/future-hampshire-solent/local-government-reorganisation>

Hampshire County Council's country parks regain prestigious Green Flag status

Once again, five of Hampshire County Council's country parks have gained prestigious Green Flag status, recognising they offer the highest standards in visitor experience, park management and environmental care

Lepe, River Hamble, Royal Victoria, Queen Elizabeth, and Staunton Country Parks have all secured Green Flag awards.

In addition, Staunton, Royal Victoria, and Lepe Country Parks have also retained their Green Heritage Site Accreditation, which celebrates sites that actively conserve and promote their unique historic features.

Each of Hampshire's five country parks offers something unique:

Find out what's on offer on [the County Council's webpages](#).

<https://www.hants.gov.uk/News/20250715GreenFlagAwards>

David Drew

Test Valley Central Division, HCC

APPENDIX B

Date:01/08/2025	Abbotts Ann Parish Council	Page 1	
Time: 13:34	Bank Reconciliation Statement as at 31/07/2025 for Cashbook 1 - Lloyds Treasurers Account	User: AMANDA	
<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Treasurers Account	31/07/2025		69,841.92
			69,841.92
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			69,841.92
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			0.00
			69,841.92
		Balance per Cash Book is :-	69,841.92
		Difference is :-	0.00